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#### February - Cindy Huhn, President's Message

I would like to announce the trustee appointment of Gayle Pfeiffer to the Village Board, effective January 1, 2003. As a life-long resident of Cleveland, Gayle is very familiar with our community. She is active in the East Wind Garden Club and is a member of St. John, St. Peter Lutheran Church. I extend a welcome to Gayle as she learns the many areas of our Village government.

The Plan Commission will be losing a valuable member this April; Nila Born is "retiring." Nila has served on the Plan Commission since 1996 and has become the "Commission Historian." Her excellent records have become a valuable tool for the commission, especially when they discuss past procedures and projects. I, along with the Plan Commission, would like to extend a sincere thank you to Nila for sharing her knowledge, her professional attitude, and her dedication to this community.

With the retirement of Nila Born, a vacancy will be created on the Plan Commission. The Commission meets the first Wednesday of each month, except in January and July. Some of the tasks of the commission are to review all development plans, work with Village ordinances, and decipher zoning regulations. The Plan Commission consists of four citizens, two trustees, and the Village President. Our Clerk-Treasurer and Director of Public Works, along with the Village engineer, are

excellent reference people in attendance at most Plan Commission meetings. If you would be interested in serving or would like more information, please contact Village Hall or Plan Commission Chairman, Bill Thiele.

Tuesday, April 1, is Election Day. Currently, all the Village incumbents are seeking re-election. Voting at Village Hall is between the hours of 9 a.m. and 8 p.m. Please exercise your civic duty and remember to vote.

With Governor Doyle trying to balance our state budget, no government funded entity is immune from cuts. We, along with all municipalities, know there will be decreases in our shared revenue in the future. Unfortunately, when you operate with a conservative budget, as your Village does, cuts become very difficult. Services that you, our residents, are accustom to receiving, may no longer be available or come with a cost. There are many challenges ahead for our schools, our state and local governments, and our residents. Let us all deal with these challenges realistically, keeping in mind the safety of our people.

It seems natural, that people like to complain about their property taxes. Unfortunately, people forget what they are all paying for. As I have said in the past, your property taxes are not just for the Village of Cleveland, but for five taxing entities. Please carefully review the graph, which shows the percentages paid to each entity.

(See graphic at right) As you can see, the Sheboygan School District receives the largest portion at 45% and Manitowoc County at 25%. Your Village operates on 22%, with Lakeshore Technical College at 7 % and the State at 1%.

Not to bore you with numbers, but these are important facts for you to know. The tax levy that you pay (the 22% from above) is 41% of the Village's total revenue. Shared Revenue from the State provides another 28% of our revenue. You can see why it is so important to us. Finally, 59% of the tax levy (the 22% from above) or 25% of our total budget is needed to make the debt payments the Village owes.

Should you ever have any questions about the Village, please do not hesitate to contact Village Hall or any of the people elected or appointed to serve you.

# Sheboygan School District (45 %) FEDER IL RESERVE NO E THE UNITEI STATES OF A RERICA ON POOLLA Manitowoc County (25 %) Village of Cleveland (22 %) (7 %) State (1 %)

#### Cleveland Athletic Club

On February 9, 2003, we had our annual Scholarship Brat Fry. Our raffle winners are as follows:

\$200 Patrick Liesner, \$100 Dennis Schueller, 7-Lakes Golf Package Judy Scheidt, Autumn Ridge Golf Package Steve Specht, Autumn Ridge Golf Package Kevin Dirks, Town & Country Golf Package Don Anderson, Town & Country Golf Package Larry Maloney, \$50 Carol Voss, \$25 Brian Post, \$25 Tony Kotyza

A huge THANK YOU to everyone for their help in making the brat fry a success, be it through working, donations or coming to support us. Thank You!

Little League sign up will be in the middle of April. Look for information in the school Friday Folder or you my call Wally Leonhard in April at 920-693-8149.

#### Manythanks...

...to everyone, both donors and volunteers, for another successful blood drive this past November. Without everyone's help, we could not constantly achieve our goals.

Mark your calendars now for our next collection date is Monday, April 7, noon – 6 p.m.

Thanks again, everyone!

Lakeshore Disaster Support Group & Cleveland State Bank



#### If you are interested in the summer leagues, they are as follows:



Wildcats: Dale Wagner 920-693-3650 Men's/Women's Softball Leagues: Dennis Roethel 920-894-4834 Or Dale Wagner 920-693-3650

Co-ed Volleyball Leagues: Ron Schiesel 920-693-3280

#### **Meeting Schedule:**

March 4, 2003 7:30 p.m. at Paulie's Palace April 1, 2003 7:30 p.m. at location to be announced May 6, 2003 7:30 p.m. at location to be announced

#### Hello Gardeners!

Long time, no weed! That's the only good thing about winter...there's a break from the weeding.

The garden club has a heated debate going. Can anyone out there answer this? Is a "Turk's Turban," a squash or a gourd? It brought a lot of discussion during our first game of garden trivia. After contacting many experts via the internet, I've come up with the answer, kind of. If you want to know what it is, you'll have to come to the next garden club meeting which is Thursday, March 20, 6:30 p.m. in the Cleveland School library.

Steve Simons, our village forester, will be there to answer questions on Cleveland's urban forest. If you have questions pertaining to our urban forest, I urge you to attend.

Thursday, April 17, is the date of our April meeting, same time and same place.

Our plant sale will be on the same day as the village wide garage sale. It will start at 8 a.m. and run until 3 p.m. or earlier if we run out of plant material.

The location will be at the home of member, Bonnie Kummer, 1123
West Washington Avenue. Just look for our large sign.

If you have any plant material you'd like to donate to our club, you can drop it off at Bonnie's or at my home, 1023 Elm Street, in lovely Cleveland.

For our summer schedule, we are lining up one road trip and the rest of the summer we will visit or revisit some of our members' gardens to see what changes they have been making.

There will also be a potluck coming up in the near months; good food and gardening gab. Is that heaven or what?

Keep your eyes open for posters in the village warning. I mean informing you on our upcoming meetings and events.

Have you seen the Colocasia," Black Magic" in the gardening catalogs? It's a deep burgundy green elephant ear that can guarantee being a show stopper. Plant it in combination with Xanthosoma, "Lime Zinger," a chartreuse elephant ear, and you'll be stopping traffic! This duo really stands out in a crowd. In fact, it's my "must have" for a container this year.

Speaking of containers, the garden club will hold its second container contest. Containers will be on display at the Dairyland Festival Grounds in Newton on Sunday of the festival. More information on our container planting contest will be in the next bulletin. You don't need any special training to enter this contest. Whatever you think looks nice planted in a container of some sort is just fine. Plant a pot, basket, bucket, shoe, chair, light fixture, we don't care.

Get out those grow lights and potting soil, it's just about time to start those seeds for the garden.

You do that, and I'll keep my eyes peeled for Ivan, the Terrible (woodchuck). This is about the time he crawled out of his hole last year and made a first course of my heuchera plants. The only good chuck is a dead chuck, I say.

Hope to see some new faces at our next meeting.

Happy Gardening! East Wind Garden Club President, Lynn Fiedler



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#### Newsletter from the Public Works Department

The Village has clarified the solid waste agreement with Superior Services on how large appliances and items containing freon will be handled. The list of items are: refrigerators, freezers, air conditioners, dehumidifiers (which all contain freon); dishwashers, wash machines, dryers and stoves. This items can be taken to Superior Services collection site located at 2905 Paine Avenue in Sheboygan and disposed of free of charge with proof of Village residency. Hours of operation are 7 a.m.-4:30 p.m. Monday through Friday and 7:30 a.m.-11:30 a.m. on Saturdays. If curbside pickup is requested, Superior Services will pick up the item on the third Wednesday of the month at a charge of \$50. Residents must call Superior services at 458-6030 in advance to make the proper arrangements. Advance payment is required before an item will be picked

It has been noted that there are a number of residences in the Village that are not properly numbered. Village ordinance SEC. 4-2-11 requires that each principle building (house) have address numbers attached to it. Numbers must be at least 2 1/2" in size, be in a contrasting color to its background, and must be readable from the street. This ordinance is intended to assist emergency agencies such as First Responders in responding to a call. Early response time may be critical in saving someone life. A couple of minutes lost in locating a property because it is not numbered properly could be the difference between life or death for someone. So please have your property properly numbered.

There are occasional questions received by this office concerning late fees for sewer and water bills and how they are calculated. There are late fees calculated for both the sewer and water portion of the bill. First, there is a base charge dependent on the size of meter that is applied to the sewer portion of the bill. The schedule of late fees for the sewer portion of the bill for the different size water meters is as follows: \$25 for 5/8" - 3/4" meters; \$50 for 1" meters; \$75 for 1 1/2" meters; and \$100 for 2" and larger meters. There is also a 3 %late fee that is applied to the water portion of the bill which includes the amount owed for the water base rate, water volume charge and hydrant maintenance fee. Here is an example: Water customer has a 5/8" water meter in their home and uses 5,000 gallons of water in a month. The sewer portion of the bill would be the \$30.90 base rate plus the \$19.45 volume charge for a total of \$50.35. The water portion of the bill includes the \$6.30 base rate, \$12.40 volume charge plus the \$7.57 hydrant maintenance fee for a total of \$26.27. Total bill owed by the due date is \$76.62. Late fees applied after the due date would include \$25 for the sewer portion of the bill plus 3% of for the water portion of the bill

 $(\$26.27 \times .03 = \$.79)$  for a total late fee of \$25.79. Total bill owed after the due date is \$76.62 + \$25.79 = \$102.41. If this customer paid late three times in one year, he essentially paid the equivalent of one month's water/sewer bill in late fees  $(3 \times \$25.79 = \$77.37)$ .

#### VFW News

Cleveland VFW membership is honored to announce we now hold the Charter for the Cleveland Boy Scouts. A ceremony to commemorate the occasion will be forth coming. Both the Cub Scouts and Boy Scouts Charters are now housed in the VFW Clubhouse. Welcome aboard!

Please join us for the annual Ham Dinner on Sunday, May 18. Probably, \$7.25 per plate. Carryout available 11 a.m. to 2 p.m.

Also, we will have the usual cemetery visits Memorial Day morning, ending at the clubhouse about 10:15 a.m.

American flags available: \$20.

Wheel Chairs and Walkers available for rent, nominal cost.

Need a place to party? The clubhouse is available for weekend rental. Call Wayne Schuette at 920-726-4443 for availability and rent fees.

> United We Stand Commander

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#### Boy Scout Troop 948

The Cleveland Boy Scout Troop 948 wishes to express its thanks to the Cleveland VFW members for chartering the troop and providing a meeting place. With the closing of St. Wendel's Church, this issue had been unresolved. We are most grateful for the support of the VFW, and look forward to a great relationship between these two groups.

The troop is preparing to receive several new Scouts who will be advancing from the Cub Scout Pack 3948 later this month. The troop is busy looking to a week of summer camp in June at Bear Paw Scout Camp near Mountain, WI.

The troop is always happy to receive new boy and adult members. For more information, please call Jim Salm, Scoutmaster at 693-3854.

#### Aging Resource Center

The Cleveland Senior Dining Site is looking for people age 60 and older who are interested in eating a balanced diet. The opportunity also exists to help in maintaining the site so that those who need assistance, as they grow older can continue to live in our community.

The Aging Resource Center has developed a survey to determine who the people are in Cleveland and the Centreville Township that could benefit from the program. If you are age 60 and older, please pick up a survey at either Bonde's, Cleveland Family Restaurant, Cleveland State Bank, or the Post Office and return the prepaid postcard to our office.

#### Cleveland Elementary School PTA

The Cleveland Elementary School PTA would like to thank the following area businesses for their generous contributions to our organization for the '02 - '03 school year.

Born-Kolb-Kovach Agency
Bonnie's His N Her Doos
Burger King Restaurant
Cleveland State Bank
Cleveland VFW Ladies Auxiliary
K.J. Collision Repair
MEKCO Manufacturing Inc.
R.P. Jost Company Inc.
Schnell Plumbing
TDS Telecom
Saxon Homestead Farm LLC
Schuette's Heating & Air
WKTT Kat County FM Radio



The students have the opportunity to enjoy field trips, lyceums, book fairs, after school sports activities, and many educational programs because of your support. On behalf of the students, parents and faculty of Cleveland Elementary School, I wish to thank you!

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#### St. Vincent de Paul

The St. Vincent de Paul group in the Village is here to help anyone needing assistance with food, utilities, visits, etc. Transactions are confidential. Call Kathy Jost at 920-693-8751 or Kathy Wagner at 920-693-8675. If we cannot meet your needs, we may be able to refer you to other agencies.

Thank you to Cleveland Elementary School for your generous donation of food to the Cleveland Pantry from the Valentine's Day Food Drive.

#### VFW Auxiliary

We would like to thank the people who are saving clipped coupons, canceled stamps and greeting cards. These items are taken to the Amvets in Manitowoc where they are counted and sent overseas to the PXs in different countries. The service men and women can use these coupons even six months after expiration date.

These items can be dropped off with any VFW member.

A special thanks to Jane & Ralph Wagner and Bernice Dassler who are our special coupon clippers.

#### Restoration Project Moves Ahead Again! Fund Raising Successful!

Centreville Settlement, Inc. is a nonprofit organization dedicated to the preservation of rural heritage in the Centreville Area. The board of directors wishes to thank the community members and business leader who helped to raise funds for the restoration. The group organized in the early 1980s with many projects heralding the dynamic history of the area.

From historic movie nights, farm tours, timber framing workshops, barn dances, historic picture projects, bake oven tour, silo tours, stone masonry hands-on workshops just to name a

There are many volunteers who help keep history alive. Richard Weigand is one of the founders of the group and is a recognized widely as a silo expert. He has furthered the oral history of the area with Kathy Sixel to video document and orally record verbal history of the honorable senior citizens.

Another hands-on project of Centreville Settlement, Inc. is the Lutze Housebarn. This unique structure is heralded across the nation as an outstanding example of Saxon German architecture from the 1850s. Since 1992, steadfast volunteers have provided talents in woodworking, stone masonry, hole

digging, landscaping, cleaning artifacts, old fashioned cooking while enjoyed the old time fellowship of working together outside for a common agrarian project.

Up to this date, the projects have mostly subsisted on member dues and donations. Additional funds were required for the outside restoration on the 102' x 45' structure with four levels. Friends, members and businesses rallied support behind this important landmark project to raise over \$23,500 and also receive a matching grant from the WEST Foundation of Manitowoc to total more than \$45,000. The funds will be used to stabilize, renovate and preserve the exterior of this half-timbered building listed on the National Register of Historic Places for its national significance in architecture and agriculture. We wish to thank the 121 donors who make the restoration funding possible. Bob Fay coordinated the fund raising project.

The workdays are open to all-young and old. Wear sturdy shoes, work clothes and bring gloves. A farm style dinner served at 12:30 p.m. satisfies the hearty workers. The first workdays of the season include: April 12, April 26, May 10, May 24, June 7 and continue









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every other Saturday until November 22. Watch for signs around town, visit website or call Kathy Pearce at 451-1134 or Chris Kuehnel at 693-3141. Further information is on the website at <centrevillesettlement.com>

Upcoming events include hands on restoration clinics on timber frame repair, stone masonry, fachwerk (the art of clay and straw mixed together to insulate the outside of the structure. In addition, siding installation, window replacement and interior room artifact arrangements are on the exciting calendar of events for this historical year. Will you make history in your community this year?

#### Governor Proclaims "Year of the Barn"

Governor Scott McCallum declared 2003 the "Year of the Barn" in Wisconsin. Part of the proclamation includes the recognizing of the traveling exhibit which will be stationed in six Wisconsin communities and Farm Technologies Days as part of the Barnstorm Wisconsin project. The Wisconsin Humanities Council in collaboration with the Smithsonian Institution is sponsors the exhibit called "Barn Again!: Celebration of an American Icon."

#### Gifts From the Heart

The Cleveland Ladies Auxiliary to Post 8974 would like to thank all those who helped make another year of Christmas Gifts From the Heart a success. We especially thank Lynn Schroeder and her co-workers from the Department of Human Services in Manitowoc County for distributing all the wonderful gifts throughout the county. We have been told that the children were thrilled with their gifts and the parents overwhelmed by everyone's generosity.



God bless you all!

#### Cleveland Police Department

The Police Department is currently participating in the "Click it why Risk it" grant for enforcing seat belt violations.

An officer can not stop you for this violation alone, but if you are stopped for any other traffic violation you could also be cited for the seat belt violation. The Police Department has also begun the recruiting process for the open full-time position. Applications are being accepted until February 28 for qualified candidates.

The Police Department is also participating in the WI WINS program which is a program focused on preventing youths under the age of 18 from smoking by performing checks on businesses that sell cigarettes. We recruit youths to go into these businesses and attempt to buy cigarettes, if they sell to them we go in and explain the importance of

carding cigarette sales, the businesses could be cited if they become repeat offenders. If the clerk refuses to sell to them we then go in and reward them by giving them a gift certificate for ten dollars and thank them for not selling to our youths.

Also the businesses receive a letter letting them know if they were in compliance or not and who the clerk was at the time of the check.

#### ACTIVITY REPORT

The daily activity report for the months of December through January: The police department had responded to the following calls for service. Four informational, one operating after revocation, four family trouble, one unnecessary noise, one found property, two auto lockouts, three accidents, one citizen assist, eight agency assists, one 911 call, two records request, one fraud, and three animal complaints.







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#### Neighborhood Watch

NOTICE: There has been a rash of burglaries in the area. Please protect yourselves and your homes. Here are a few things you can do.

- 1. Use sturdy doors—solid wooden doors or doors reinforced with steel, they are much more protective.
- 2. Use safe locks—adding dead bolt locks are a great idea.
- 3. Install a peephole—vou don't have to open your door to everybody who comes. never allow strangers into your home.
- Secure sliding glass doors—by putting a broomstick or a steel rod in the track, the door would be secured.
- 5. Lock your windows—consider window pegs or even window locks, especially if your windows do not have a good latch. Make sure the keys are accessible to everyone in the house in case of a fire.
- 6. Check out lighting options-motion sensor floodlights, photoelectric lights, or low-voltage lighting to illuminate lawns, steps, walkways, gardens, etc.
- 7. Keep shrubs and hedges trimmed—this gives intruders fewer places to hide.
- 8. When picking out shrubs or trees—keep in mind positions and growth, so that you are not blocking windows or doors and more importantly your view.
- 9. Telephone techniques—answering machines are great but do not let people know that you are not at home or when you are returning.
- 10. Vary your routine-changing your daily patterns even slightly, may discourage a burglar.
- 11. Put supplies away—when you are working on your house, if you are done for the day put all your tools and ladders, etc. away. It may be more work for you, but less chance of a burglar using your equipment to get into your house or the theft of your equipment and supplies.
- 12. Make sure your home looks occupied—have lights go off and on at different times. Have your phone messages forwarded or pick up your messages on a daily basis. Have your mail and newspapers stopped. Have your yard cared for such as snow shoveled, lawn cut, plants and garden watered.
- 13. NOTIFY THE LOCAL POLICE DEPARTMENT—they will do random checks on your home, watching for unusual activity around your home while you are

These are just a few suggestions. Learn more ideas and safety tips at your neighborhood watch meeting. Our next meeting will be held March 19 at 7 p.m. at the Linden Street Apartments. This meeting will be about Identity Theft. If you have any questions, please call Chief Barber at the Cleveland Police Department, (920) 693-3442. Leave a message, he will get back to you as soon as possible.

#### Criminal Justice Survey

During the months of March and April, students from the Criminal Justice program at Lakeshore Technical College will be delivering a survey to our Village residents. Each student will have proper identification and attire showing their affiliation with the program when they come to your door.

Please take time to complete this survey and be realistic with your responses. Instructions will be provided where to return the completed surveys.

David Kotajarvi, Ph.D., Criminal Justice instructor at Lakeshore Technical College, will be working with our Cleveland Police Department this spring. He will be familiarizing himself with the workings of a small police department and the new technology available. This will also provide Cleveland with an excellent opportunity to have our Police Department policies and procedures reviewed by a third party.

Dr. Kotajarvi will not be an employee of the Village. His services are being funded through a grant program with the Wisconsin Technical College System.

#### Cleveland School News

It is real apparent that we have the best of both worlds here at Cleveland Elementary School!

We have a great small community school with a high level of parent and community support where students are able to get their needs met in a timely manner, while at the same time we get many of the benefits and resources of a large school district. Over the next couple of months many of our children will be taking advantage of the opportunities offered through the school district.

During the month of February our fifth graders are attending the Milwaukee Art Museum and our third graders are getting a chance to attend the Colors of the

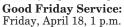
#### St. John - St. Peter Evangelical Lutheran Church

1251 W. Washington Ave., Cleveland, WI Wisconsin Synod



Palm Sunday Service: Sunday, April 13, 10 a.m.

**Maundy Thursday Service:** Thursday, April 17, 7 p.m.



Easter Service: Sunday, April 20 Easter Song Service, 7:45 a.m. Easter Breakfast 8:45 a.m. Easter Festival Service 10 a.m.

Rediscover the joy of Easter at St. John-St. Peter Evangelical Lutheran Church. Join us as we celebrate the empty tomb and our risen Savior! It's more than eggs and bunnies; it's all about LIFE and HOPE and LOVE!

For more information call Pastor Aaron E. Schoemke at 920-693-8612.



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rona.carr@agedwards.com www.agedwards.com/fc/rona.carr Symphony put on by the Sheboygan Symphony Orchestra.

Throughout the coming months our second graders will attend the John Michael Kohler Art Center and our fourth graders will attend the Heritage School in Sheboygan. All of these opportunities help to give a child a complete education where classroom experiences are related to the real world and start to take on a more significant meaning to a child.

On March 31 we are very fortunate to have New York based author David Schwartz coming to Cleveland School to spend an entire afternoon with our children. During this time Mr. Schwartz will be sharing his experiences as an author and connect kids to books as only an author can. Also during this time, we will be having a young authors tea; where children will share their writing with their parents and each other.

As many of you have heard Cleveland School is continuing to look at a four-year-old kindergarten class in order to alleviate the long bus ride for students to the Early Learning Center in Sheboygan. If you or anyone you know have any interest in the program and missed our meeting on February 27, please call me at 693-8242. Please keep in mind that we have Spring Break coming up March 17-21.

As always you are welcome to attend any Cleveland School function or even just come in for a visit. Please feel free to contact me with any questions or comments at 693-8242.

#### Cleveland Police Chief Appointed

In January, the Cleveland Police Commission promoted Officer Timothy Barber to the position of Chief of Police.

Chief Barber is a 1987 graduate of Plymouth High School and an honor graduate of the Lakeshore Technical College Police Science Program. Tim worked for the Elkhart Lake Police Department prior to joining the Cleveland Police Department in September of 2001.

If you would like to meet Chief Barber, stop at the Police Department to introduce yourself. Or better yet, invite Tim to attend a future meeting of your local organization.

#### Report from The Lakeshore Disaster Support Group, local arm of the American Red Cross.

We have finished updating our area surveys for the Town of Meeme and Town of Centerville. Presently we are working on updating the Village of Cleveland. If you should receive a phone call from any of our volunteers your cooperation



Together, we can save a life

is appreciated as this is the only way we can verify the names of people residing at an address. We try to update these surveys annually and the information is for disaster purposes only.

Your continued support of the blood drives is just great!

The next blood drive will be Monday, April 14, noon to 6 p.m. at the Cleveland Senior Center.

Eddie Free, President

#### Applications Now Available

Richard and Audelia Wagner Educational Assistance Fund of Cleveland applications are now available for any Village of Cleveland resident who is pursuing their undergraduate education. Applications are available at the Village Hall, and are due by May 1, 2003.

## New Utility Payment Collection Policy

Office of the Clerk-Treasurer

Water and Sewer Utility bills are always due on the 21st of each month. Payment can be remitted several ways:

- Mail the stub with a check or money order to the Village Hall (P. O. Box 87).
- Pay in person at Cleveland State Bank. There may be a delay of up to three days between payment at the bank and receipt of the funds in the utility system, but we will never apply late fees without first entering payments made at the bank on or before the due date.
- Deposit the stub and payment in the Drop Payment box outside the Village Hall front entrance. The box is checked at minimum every morning that we are open.
- Drop off payment at Village Hall. We understand that some utility customers would be more comfortable paying their utility bills in person. Since we do not maintain a large petty cash drawer at the Hall, any overpayment will be applied to your next monthly bill.

Please call the Clerk's office at 693-8181 if you have any questions.



The Fourteenth Annual Village Wide Garage Sales will be held on Saturday, May 17 from 8 a.m. to 3 p.m. Those wishing to participate should contact Laura Hemb at 920-693-8095.

Please plan to attend the informational meeting at Paulie's Palace on Monday, April 28 at 7 p.m. or mail \$5 and list of five or less items for the map to Laura Hemb, 1426 West Washington Ave., Cleveland on or before Friday, May 9.

